



Program Extension for F-1 and J-1 Students

As a student in F-1 or J-1 status, it is required that you finish your program of study by the completion date on your Form I-20 (see item #3) or DS-2019 (see item #5). If you will not complete your degree requirements by that date, you must apply for a program extension at the International Services Office at least ***one month before*** the date your form will expire.

There is no fee to apply for a program extension and no “waiting period” once the necessary paperwork is submitted to the ISO. An Advisor in the ISO will approve the extension, notify immigration through SEVIS and issue a new Certificate of Eligibility document reflecting the new completion date.

To apply you must have continually maintained status and document that the extension is needed for compelling academic or medical reasons such as a change in major or research topic, unexpected research problems or documented illness. Academic probation or suspension is not an acceptable reason for an extension of stay.

How to apply for a program extension:

Submit the following to the ISO (at least *one month before* your I-20/DS-2019 expires):

1. A completed Academic Advisor’s Recommendation Form
2. Financial documentation of support for the remainder of your studies

An advisor in the ISO will then determine eligibility and, if the extension is approved, issue a new I-20/DS-2019 with the new expected completion date. You should receive this form *before* your current form expires. Keep all old immigration documents as proof of continued status.



F-1/J-1 Program Extension Academic Advisor's Recommendation Form

The information below is required to grant an extension of F-1 or J-1 student status. The request must be filed with the ISO *prior* to the expiration of the student's current Certificate of Eligibility (Form I-20 or DS-2019), with sufficient time to process the change. Failure to request a program extension in a timely manner can result in a violation of the student's immigration status and may require a reinstatement.

Student Information:

UID: _____

Name: _____ Date of Birth: ____/____/____

Email: _____ Degree/Major: _____

Current Status: F-1 J-1 **Expiration Date of current I-20 or DS-2019:** _____

Recommendation of Academic Advisor:

This student has not yet completed the current program of study due to a compelling academic or medical reason, as listed below:

- Delay caused by a change of major or field of study
- Delay caused by unexpected research problems or a change in research topic
- Delay caused by a documented illness
- Delay caused by lost credits upon academic transfer to University of Rochester
- Other (please explain): _____

Has this student maintained continuous full-time enrollment? Yes No
If No, please explain: _____

New Expected Date of Completion: ____/____/_____

Sources of funding for extended period, based on estimated expenses as indicated by department:
Students must provide proof of funding (bank statement, letter, etc.) for all non-University sources.

University funds	<input type="checkbox"/> Tuition Waiver: \$ _____	Other funds	<input type="checkbox"/> Personal: \$ _____
	<input type="checkbox"/> Assistantship: \$ _____		<input type="checkbox"/> Family: \$ _____
	<input type="checkbox"/> Fellowship: \$ _____		<input type="checkbox"/> Other: \$ _____

Advisor's Name: _____ Phone: _____

Signature: _____ Date: _____

Certification from Dean's Office:

Grad/Undergrad Dean's Signature	Name (print)	Date
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Return this completed form to ISO immediately for issuance of a new I-20 or DS-2019