



F-1/J-1 Student Departure Form

This form is used to notify the International Services Office that you intend to leave or no longer maintain your student immigration status through the University of Rochester. By submitting this form, action to your current SEVIS record may be required, including possible termination of your F-1 or J-1 record. Without notifying the ISO that you are leaving the U.S. or will not continue your UR visa sponsorship, you may have problems maintaining a new status in the U.S., lose possible immigration benefits, or create confusion over your student relationship with the University. Please speak with an International Student Advisor in the ISO to discuss your personal circumstances and available alternatives.

Student Information:

UID: _____

Name: _____ Date of Birth: ____/____/____

Email: _____ Degree/Major: _____

Status: F-1 J-1 Current Completion Date, as listed on I-20/DS-2019: ____/____/____

Approximate date of departure from U.S.: _____ Uncertain Not Applicable

Forwarding Address: _____

Reason for Departure (please check the box and complete the relevant section of this form):

- Completion of F-1 or J-1 program**, including authorized employment periods
- Withdrawal from UR**, prior to completion of academic program
- SEVIS Immigration Transfer** of current F-1 or J-1 record to another U.S. university
- Approved Change of Status** to another immigration category, by travel or application to USCIS

**** Some events require Dean's Certification, as indicated in the appropriate section below. ****

Student Signature: _____ Date: _____

By signing, you are requesting that the ISO take appropriate action(s) based on this information.

Completion of F-1 or J-1 program:

- Type of Completion:**
- Scheduled completion, without pursuing employment benefits
 - Shorten Program, for early completion (*Dean's signature required*)
 - Completion of authorized work permission

Students must notify the ISO when completing their student visa program, including those who intend to return home after completion of their studies and those who have pursued authorized employment benefits of F-1 Optional Practical Training or J-1 Academic Training after graduation. If you are completing prior to the date listed on the I-20/DS-2019, please submit the shortened completion date below with Dean's certification.

Grace Periods: Students who have maintained valid F-1 or J-1 status are eligible for a grace period after finishing their program. During this time you may travel within the U.S. and make plans to leave, transfer your SEVIS record to another school, or apply to USCIS for a Change of Status. You may not use an expired I-20 or DS-2019 to re-enter the U.S., even during an eligible grace period.

F-1 students: 60-day grace period

J-1 students: 30-day grace period

Shorten Program: *Please verify new completion date for students finishing degree requirements early.*

Shortened Completion Date: ____/____/____

Early Withdrawal from UR:

- Documentation:** F-1/J-1 Student Departure Form (*Dean's signature required*)
 Copy of divisional paperwork will be provided separately

Students should discuss their plans and determine procedures with the ISO as soon as possible if they intend to withdraw or leave their academic program prior to completion, for either academic or personal reasons. Generally, the SEVIS record must be terminated in this case, which can raise some immigration concerns or possible travel difficulties. Despite maintaining an academic relationship with the University, this may also include students who intend to take an authorized Leave of Absence for a period of longer than 5 months.

Grace Periods: Students who leave their F-1 or J-1 program prior to completion are limited in their ability to remain in the U.S. once the withdrawal is reported to SEVIS. You are encouraged to leave the country or make other arrangements promptly. If you are eligible for a grace period, you may request a SEVIS transfer or submit a Change of Status application during this time.

Authorized Withdrawal: **F-1 students:** 15-day grace period **J-1 students:** No grace period
Unauthorized Withdrawal: **F-1 students:** No grace period **J-1 students:** No grace period

Academic Withdrawal: For departments that will not submit details by other means, please verify here:

Effective Date: _____ Reason: _____

SEVIS Immigration Transfer:

- Type of Transfer:** Prior to completion of UR academic program (*Dean's signature required*)
 After completion of degree requirements

Students who wish to continue their studies at another University or to begin a new program of study in continued F-1 or J-1 status must request an immigration transfer of their SEVIS record before beginning the new program. Transfer restrictions may apply. You are only eligible to transfer to another U.S. institution if you have maintained valid F-1 or J-1 status and you must remain registered full-time at UR until the date your SEVIS record is released to the new school. After this date, you must request a new I-20 or DS-2019 from your new school and begin studies there in the next available term. Full-time registration at the new school must be processed within 5 months of the SEVIS release date or the I-20 completion date from UR, whichever is earlier. After the release date has passed, you will not be able to pursue on-campus employment at UR and the ISO cannot access your immigration record. If you intend to transfer before you complete your academic program, you must get approval from your academic Dean.

Requested SEVIS Release Date: ____/____/____ Proof of admission to school is attached:

New School: _____ SEVIS School Code: _____

International Student Advisor/DSO at New School: _____

Phone: _____ Email: _____

Approved Change of Status:

Students must notify the ISO after obtaining a different immigration status, either by application to USCIS or re-entry with the appropriate visa. Documentation of the new status is required, such as a copy of your Approval Notice or new I-94 card. You may be allowed to continue study or employment in the U.S., but should consult the ISO or an immigration attorney for guidance.

Effective Date: _____ Change by: Travel USCIS Approval Photocopies attached:

New Status: F-2 J-2 H-1B B-1/B-2 PR/Green Card Other: _____

Academic Dean's Certification (when required):

Reason: Shorten Program Early Withdrawal Transfer Out, prior to completion date

 Grad/Undergrad Dean's Signature

 Name (print)

 Date